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| Freelancer Frei | Beispielstraße 12 | 12345 Musterstadt | | | | | | | |  |  | |  | |
| Musterfima | | | | | | | |  |  | |  | |
| Max Mustermann | | | | | | | |  |  | |  | |
| Beispielweg 5 | | | | | | | |  |  | |  | |
| Postleitzahl, Ort | | | | | | | |  | Invoice Date: | | TT.MM.JJJJ | |
|  | |  | |  | |  | |  | Invoice No.: | | 2024-001 | |
|  | |  | |  | |  | |  | Date of Service: | | TT.MM.JJJJ | |
|  | | | | | | | |  | Client No.: | | 12345 | |
|  | |  | |  | |  | |  | Client Tax No.: | | 12345/67 | |
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| **Invoice** | | | | | | | |  |  | |  | |
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| Dear Sir or Madam,  as agreed, I am invoicing you for the following positions: | | | | | | | | | | | | |
| **Pos.** | **Amount** | | **Unit** | | **Description** | | **Price** | | | **VAT** | | **Total** |
| 1 | 1 | | hour/piece | | Service 1 | | 102,00 € | | | 19 / 7 % | | 102,00 € |
| 2 | 2 | | hour/piece | | Service 2 | | 102,00 € | | | 19 / 7 % | | 204,00 € |
| 3 | 3 | | hour/piece | | Service 3 | | 102,00 € | | | 19 / 7 % | | 306,00 € |

|  |  |
| --- | --- |
| Total | 612,00 € |

This invoice is issued without VAT in accordance with the reverse charge procedure. The recipient of the service is responsible for declaring and paying the VAT on the transaction

Please transfer the total amount of 612,00 € within 14 days to the bank account specified below.

Kind regards

Freelancer Frei